



LE PHARE ELEMENTARY SCHOOL COUNCIL

1965 Naskapi Drive, Ottawa, ON K1J 8M9
SC-LePhareES@ocdsb.ca



October 21, 2023

Dear Local Business,

We are writing on behalf of [Le Phare Elementary's School Council](#), a dedicated group of parents, staff, and family members who are committed to enriching the educational experience of our students. We are located on the east side of Ottawa, in Gloucester. Le Phare is facing a financial gap, so we are hosting a range of fundraisers to support our school.

Le Phare Elementary School provides a nurturing and stimulating educational environment for students. Our School Council plays a vital role in organizing events, programs, and resources that enhance the educational experience for our students. The funds raised will go towards various initiatives that directly benefit students, such as:

- Field trips and extracurricular learning opportunities
- Cultural, educational and arts events and performances
- Bilingual literacy and STEM supports

We are reaching out to businesses in our community, such as yours, in the hopes of securing financial or in-kind donations. Your generosity will not only help us raise funds, but will also promote your business within our community. Some examples of items or services that could be donated include:

- Gift certificates for your products or services
- Merchandise or products from your business
- Experience packages (e.g., a cooking class, spa day, or outdoor adventure)
- Event tickets
- Electronics or gadgets
- Anything unique and appealing to our audience

In recognition of your generosity, we will prominently display your business name and logo. Your contribution will be acknowledged online and during events, highlighting your commitment to supporting our community.

If you are able to make a donation or have any questions, feel free to reach out to us at SC-LePhareES@ocdsb.ca or 613-883-8822. We will be happy to coordinate the collection of your donation at your convenience.

Thank you for your consideration. We look forward to collaborating with your business.

Sincerely,

Jaya, Marianna, Neil, Kristina, Caroline, and Sam

School Council Executive, Le Phare Elementary School

Web: https://lepharees.ocdsb.ca/school_council

Email: SC-LePhareES@ocdsb.ca

TwitterX: [@LePhareCouncil](https://twitter.com/LePhareCouncil)